

## Generation of SHS Forms in LIS

To generate a SHS form in LIS, here are the steps:

1. Go to LIS website <http://lis.deped.gov.ph/> and login using your LIS user account.

Please sign in

---

Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

2. Once login, click the Learner Information System link.

DepEd Apps

- Learner Information System**
- Enhanced Basic Education Information System
- School Building Information System (For CO - EFD Personnel Only)

3. Click the List of Classes tab. Then, click the Class Section name of the learner's section.

Dashboard | Early Registration | Quick Count | List of Classes | Transfers 77 | School Forms | **Senior high school** | Data Corrections | Support

4. SHS Forms are available per each semester except SF5B which can only be generated in Grade 12 and by 2<sup>nd</sup> semester.

Click the List of Classes link.

5. Search for the Section/Class Name. Then, click the School Form button. Then, click the School Form need to generate.

### Senior high school class list 1st semester

SY 2017 - 2018 class list							1st Semester
#	Program	Grade level	Section name	Enrolment			Enrol
				M	F	T	
1	Technical-Vocational-Livelihood Track Horticulture (NC II)	12	COCOS NUCIFERA	17	20	37	School Form <input type="button" value="School Form"/> <ul style="list-style-type: none"> <li>School Form 1</li> <li>School Form 2</li> <li>School Form 3</li> <li>School Form 5A</li> </ul>
2	Technical-Vocational-Livelihood Track Horticulture (NC II)	11	ORYZA SATIVA	22	10	32	

6. To generate the School Form 5 and School Form 6, click the School Form.

### Senior high school class list 1st semester

SY 2017 - 2018 class list							1st Semester	
#	Program	Grade level	Section name	Enrolment			Enrol	School Form
				M	F	T		
1	Technical-Vocational-Livelihood Track Horticulture (NC II)	12	<span style="background-color: red; color: red;">XXXXXXXXXX</span>	17	20	37	Enrol	School Form
2	Technical-Vocational-Livelihood Track Horticulture (NC II)	11	<span style="background-color: red; color: red;">XXXXXXXXXX</span>	22	10	32	Enrol	School Form