

BOSY Enrolment with Issues

The following learners has been found to have invalid data or potential inconsistencies. **Propose corrections for them now.**

Learner record	Issue	Proposed Action	*
Grade 5 - CHAMPACA	Multiple enrolment	Select Action -	
NA			

IMORTANT:

Review the information reflected in birth certificate and School Registry (SF 1) and compare with the information of learner as registered in LIS by clicking the LRN.

To resolve issues pertaining to Multiple Enrollment, the determining factor is the 1st day of attendance in school of the learner. In what school the learner attended classes as of June 6, 2014?

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	LRN Full name Gender Birthdate Mother's Maiden name Current Residence Guardian Relationship	119916070127 M 1999-07-07 (Age 14 on Jun 6) AGNES BAYOCO BADIANG, CITY OF MAASIN (Capital) A Relative		St 2 Date of First 2 Attendance School S Grade 0	2014 - 2015 2014-06-02 ? School B Grade 7 (Year I)	View History	STSI TSIT SITE
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By viewing the enrolment history, we can notice that another school is also claiming learner's enrolment by declaring June 2, 2014 as the date of 1st appearance in School 2. To determine the rightful owner, validate the SF 2 for the month of June and check the actual attendance of Learner as certified correct by the class adviser.

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	TOLENTINO JN, ANMANDO		Confin	n Valid	
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	Learner record	Issue	Proposed Action	*
1	Grade 5 - CHAMPACA 119916070127	Multiple enrolme	Select Action -	
	TOLENTINO ON, ANMANDO NA		Confim Valid Un-enrol	

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In case the learner actually left School A before June 6, 2014 or transferred in to School A after June 6, 2014 and onwards, the action to be taken of School A is to UNENROLL the learner.

- 1. From Proposed Action droplist, select Un-enrol
- 2. Pop-up will again ask the confirmation to unenrol (once unenrolled, learner can not be moved back to the list)

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BOSY Enrolment with Issues

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The following learners has been found to have invalid data or potential inconsistencies. **Propose corrections for them now.**



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To correct/validate Date of Birth (Age Out of Range)

1. Click the LRN to display profile of learner



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	Learner record	Issue	Proposed Action	
1	Grade 8 (Year II) - ST MARY	Age out of range	Updated	
2	Grade 7 (Year I) - SINCERITY (16) 119916070127 TOLENTINO ID ADMANDO NA	Multiple enrolment	Confirmed valid	

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For Learner that is actually an under / over age, hence, date of birth is valid.

5. Click the LRN to display profile





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	Learner record	Issue	Proposed Action
1	Grade 8 (Year II) - ST MARY 303142140096	Age out of range	Updated
2	Grade 7 (Year I) - SINCERITY (16) 119916070127	Multiple enrolment	Confirmed valid

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Done! Correction and validation made in the Dashboard will be reflected on the following day. For Multiple enrollment that has not been settled after 2 days, division office will make the follow up for school that is not yet confirming/un-enrolling learners with multiple enrolment issues.