ESC and SHS QVR ID Tagging for Junior and Senior High School
User Guide

Reminder:

- **ESC ID Tagging facility** is only available for Grade 7-10 in Private Schools.
- **SHS QVR ID Tagging facility** is only available for Grade 11–12 (1st and 2nd semester) in Private Schools.
- Transferred learners who were previously tagged from the previous school should be retagged in the receiving school (if applicable).
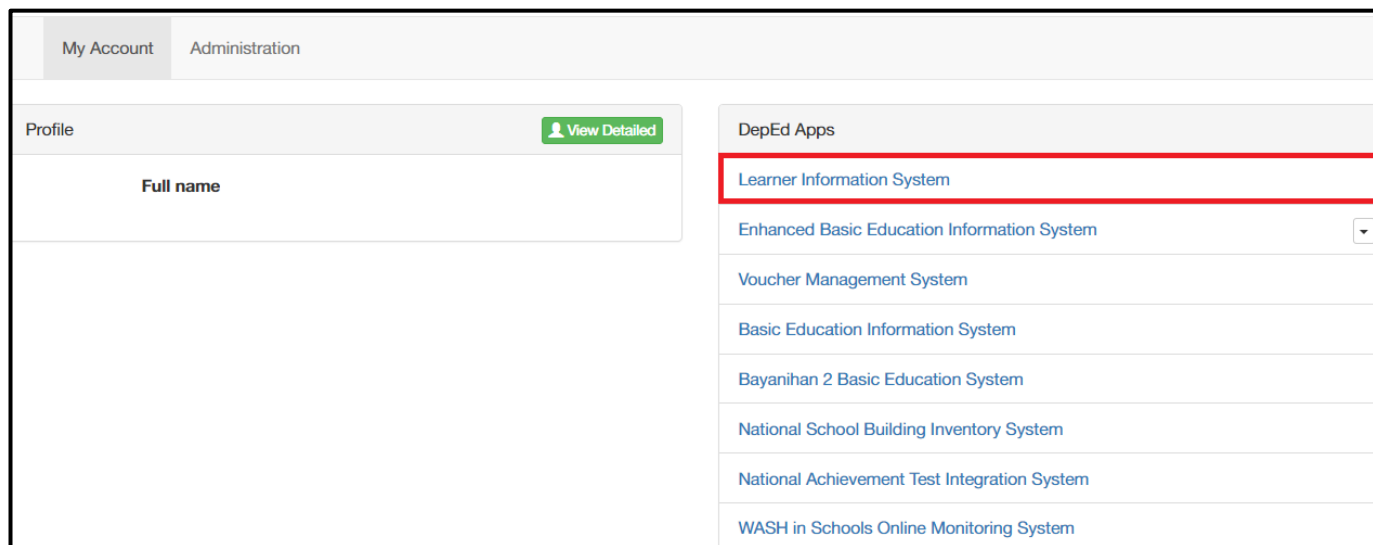
Procedure for Tagging ESC for Junior High School

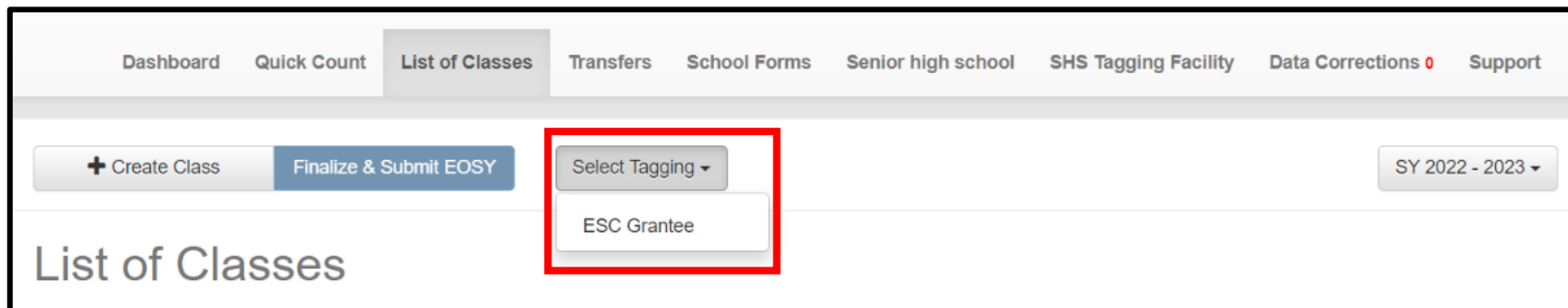1. Go to the LIS website: http://lis.deped.gov.ph and log in using your account.

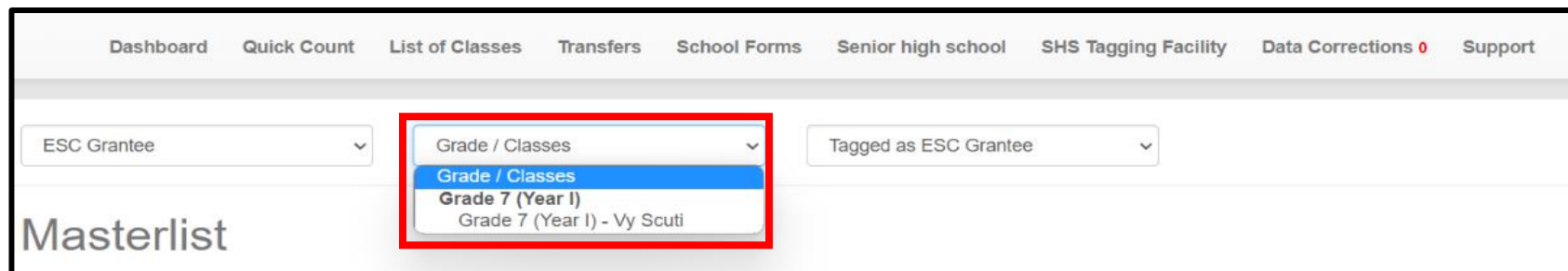2. Once logged in, click the Learner Information System.

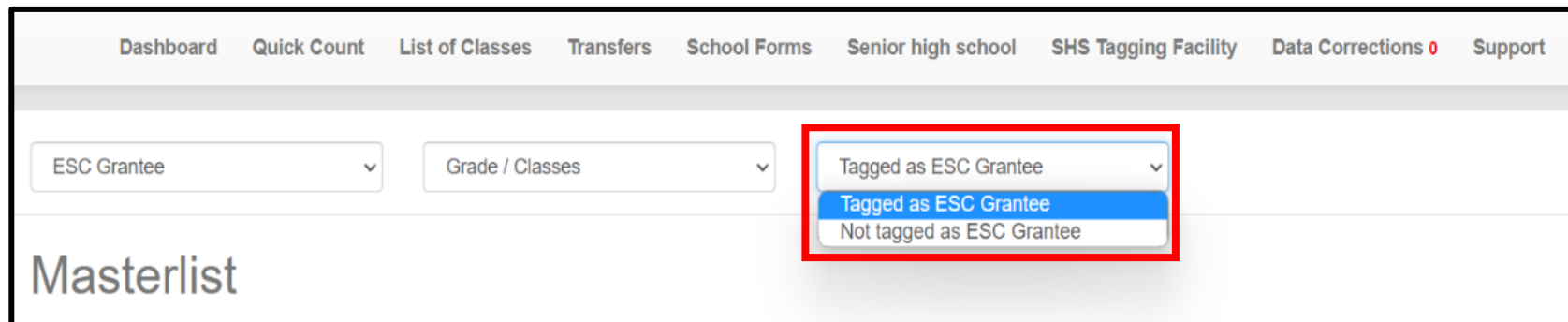
3. Click the **List of Classes** tab
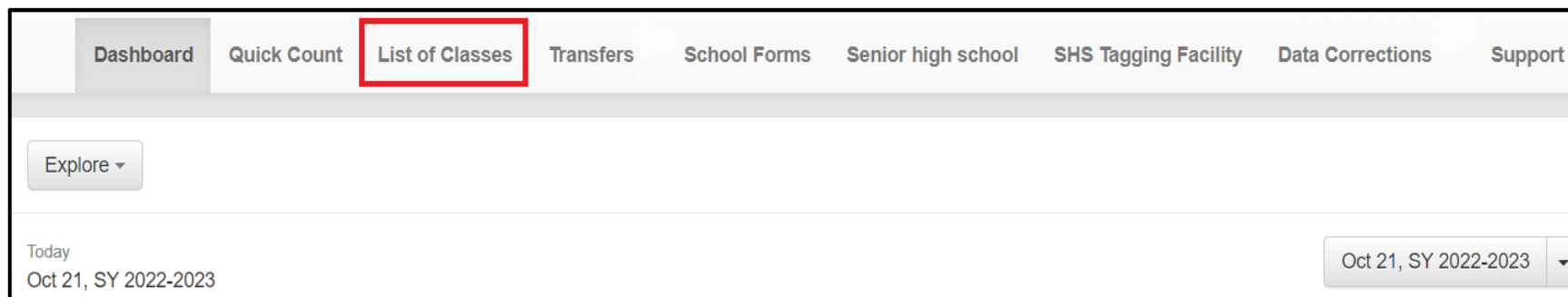
4. Click the Select Tagging dropdown and select ESC Grantee.

5. Click the **Grade/Classes** dropdown and select the **Grade Level** and **Sections of learners to be tagged as ESC.**

6. Click the 3ʳᵈ dropdown and select Not Tagged as ESC Grantee.

7. Click the pencil icon under the Option column across the learner's name to edit the status.

8. Select **YES** and enter the ESC ID and click the **Submit** button. ESC ID consists of alphanumeric and special characters that have a minimum of 8 characters. If there is no ESC ID, type "Not Available".

9. The learner's name should be displayed under the ESC Grantee section.

10. If the learner was already tagged and needs the ID to be added, click the 3rd dropdown menu, and select "Tagged as ESC Grantee", then click the pencil icon.
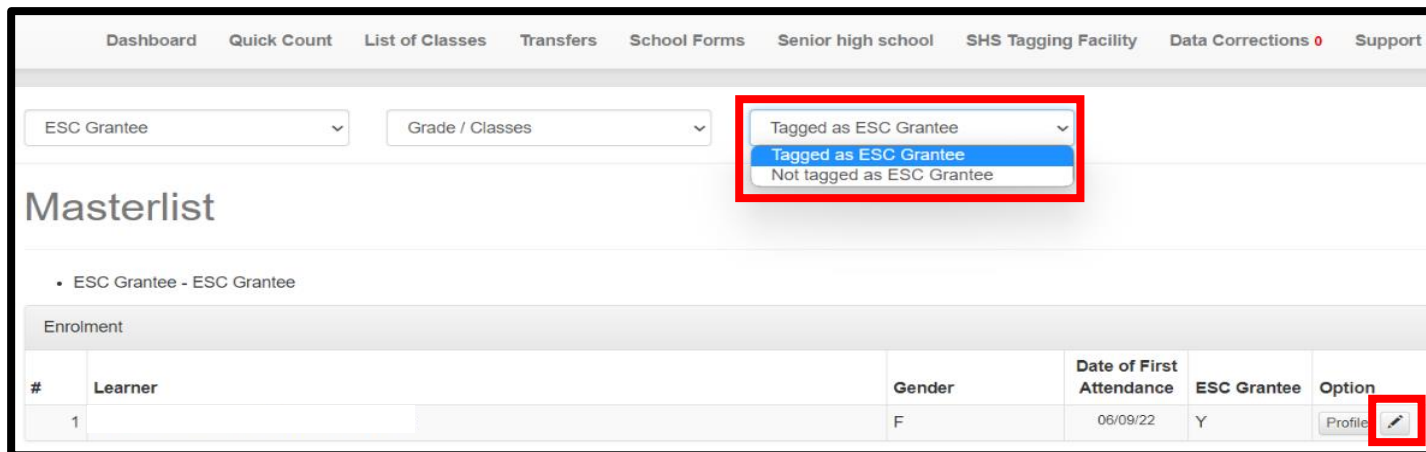
11. Add the ESC ID then click the Submit button.
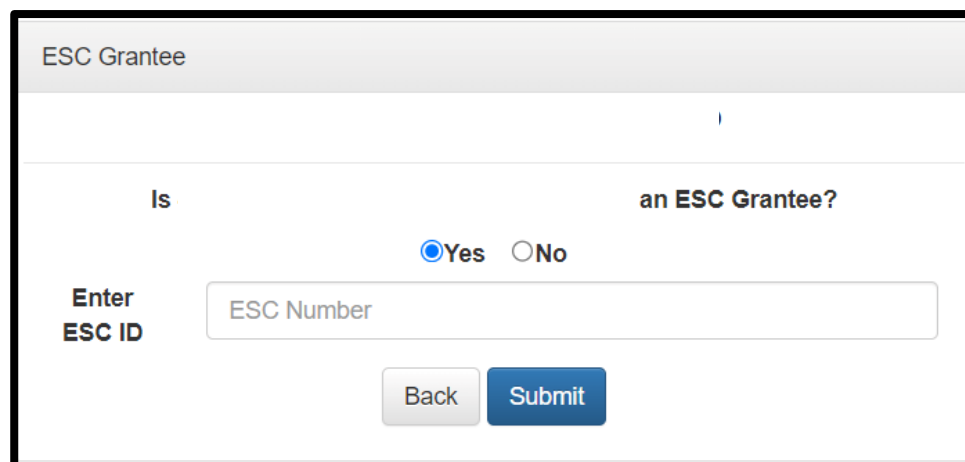
Procedure for Tagging SHS QVR ID for Senior High School

1. Go to the LIS website: http://lis.deped.gov.ph and log in using your account.

Please sign in

Username

Password

Sign in

Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

📊 **B-204, 2ⁿᵈ Floor, Bonifacio Bldg., DepEd Complex, Meralco Ave., Pasig City**
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2. Once logged in, click the Learner Information System.
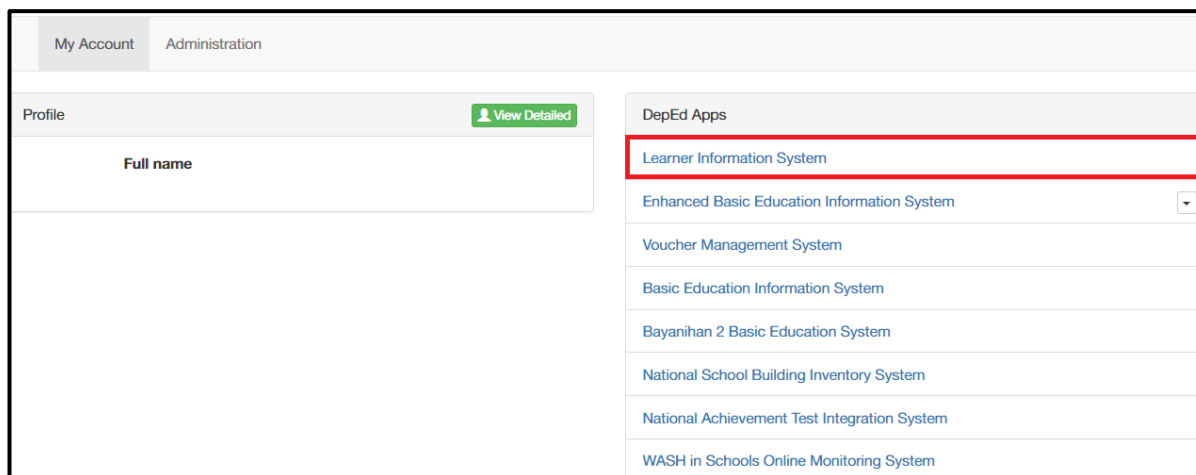
3. Click the **SHS Tagging** tab and select **SHS QVR.**

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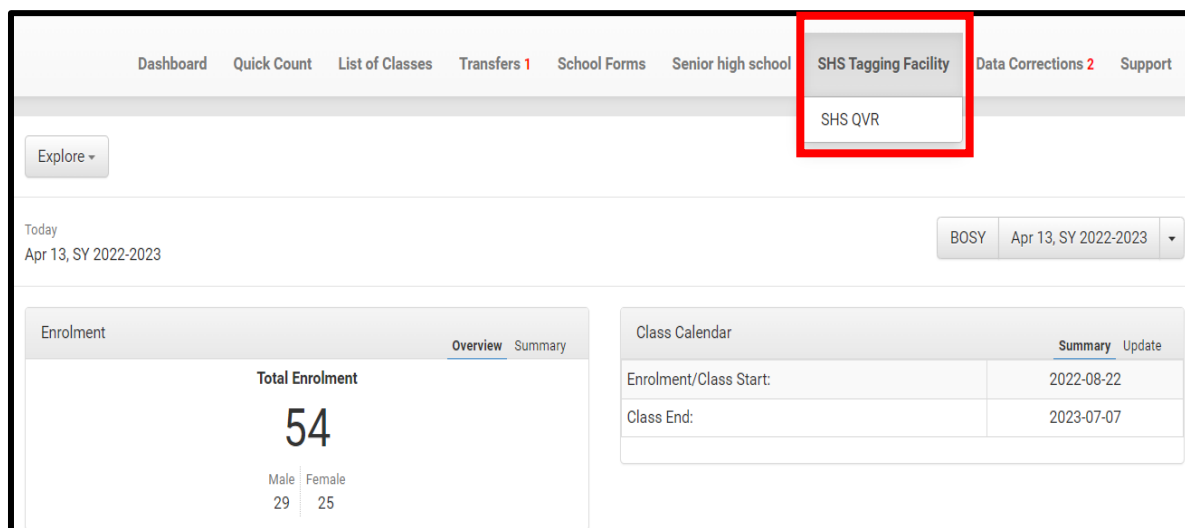
4. Click the **Grade/Classes** dropdown and select the Grade level and Section of the learners to be tagged in SHS QVR.
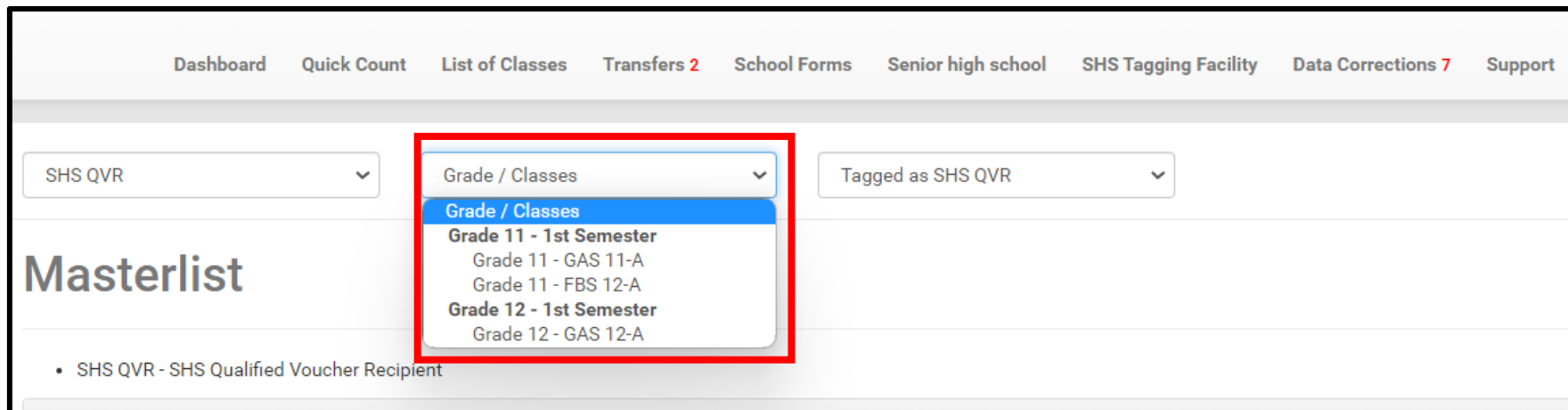
5. Click the 3ʳᵈ dropdown option and select "Not Tagged as SHS QVR."

6. Click the Pencil Icon to under the option column across the learner's name to edit the status.

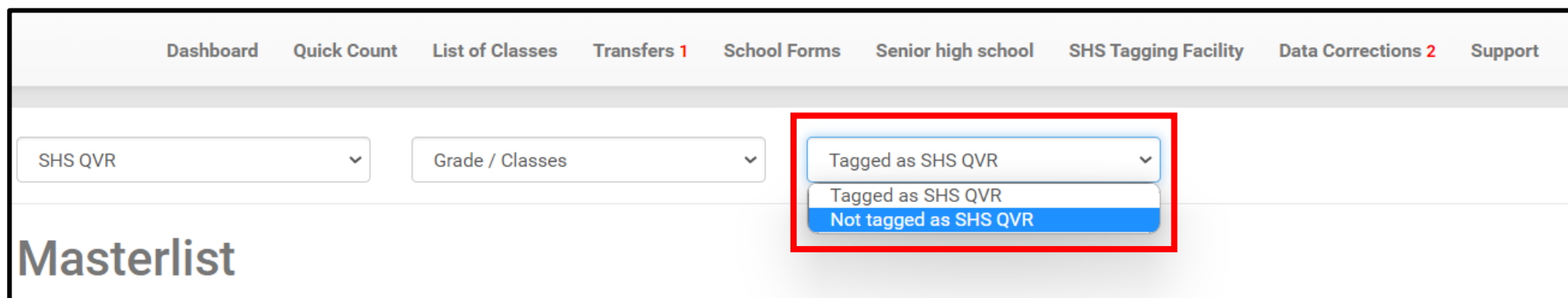| #	Learner		Gender	Date of First Attendance	SHS QVR	Option
		Enrolment				
1			M	08/31/22	N	Profile ✏️

7. Select **YES** and enter the SHS QVR ID and click the **Submit** button. SHS QVR ID consists of alphanumeric and special characters that have a minimum of 8 characters. If there is no SHS QVR ID, type "Not Available".

SHS QVR

Is ⟨ ⟩ an SHS QVR?

⦿Yes ◯No

Enter SHS QVR ID
12345678

Back Submit

8. To view the tagged learners, click the "Tagged as SHS QVR" in the 3rd dropdown menu.

Note: Learners from Junior High School will also appear in the list, but the pencil icon is disabled.

9. If the learner was already tagged and needs the ID to be added, click the 3rd dropdown menu, and select "Tagged as SHS QVR", then click the pencil icon.

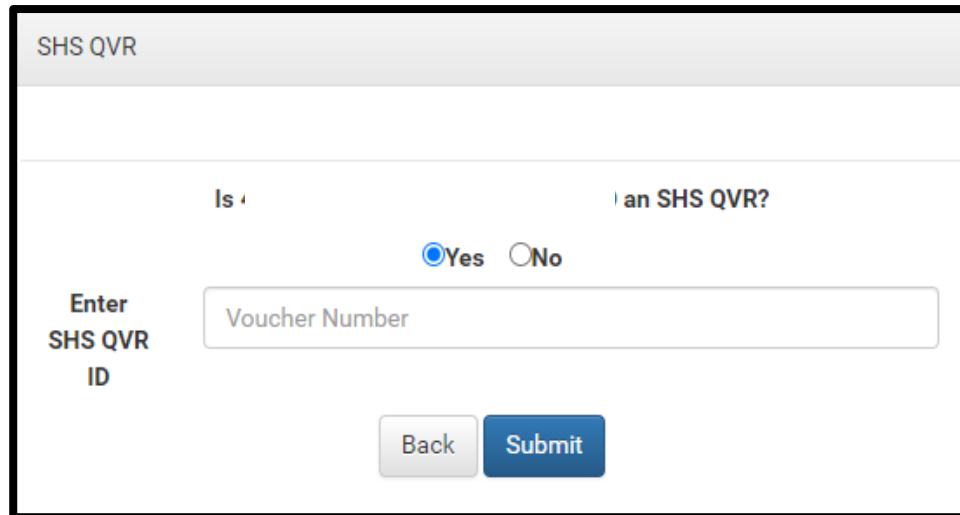| Dashboard | Quick Count | List of Classes | Transfers 2 | School Forms | Senior high school | SHS Tagging Facility | Data Corrections 7 | Support |

| SHS QVR ⌄ | Grade / Classes ⌄ | Tagged as SHS QVR ⌄ |

Masterlist

- SHS QVR - SHS Qualified Voucher Recipient

Enrolment

#	Learner	Gender	Date of First Attendance	SHS QVR	Option
1		F	08/22/22	Y	Profile ✎
2		F	11/18/22	Y	Profile ✎
3		F	08/22/22	Y	Profile ✎
4		F	08/23/22	Y	Profile ✎
5		M	08/22/22	Y	Profile ✎
6		M	08/22/22	Y	Profile ✎
7		M	08/31/22	Y	Profile ✎

10. Add the SHS QVR ID the click the Submit button.

SHS QVR

Is ⬛⬛⬛⬛ an SHS QVR?

⦿Yes ⭕No

Enter SHS QVR ID [Voucher Number   ]

[Back] [Submit]