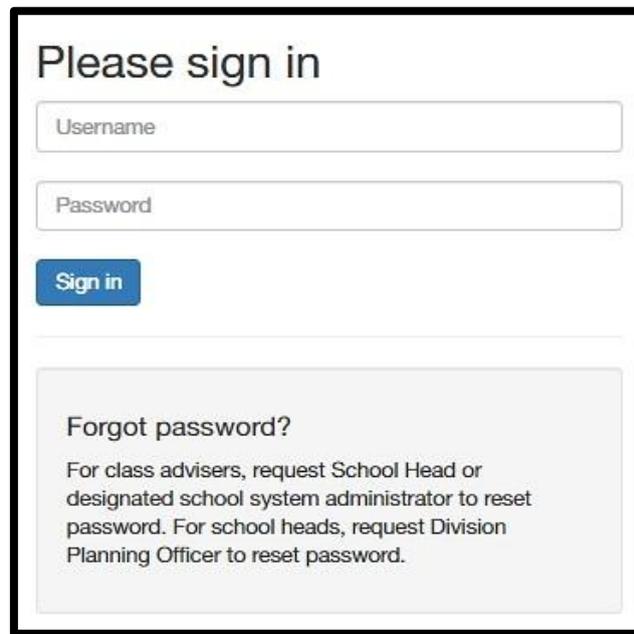


User Guide for Updating the Ethnicity of Indigenous Peoples

- 1.) Go to LIS website <http://lis.deped.gov.ph> and log in using the LIS **School Head/System Admin** account.



Please sign in

Username

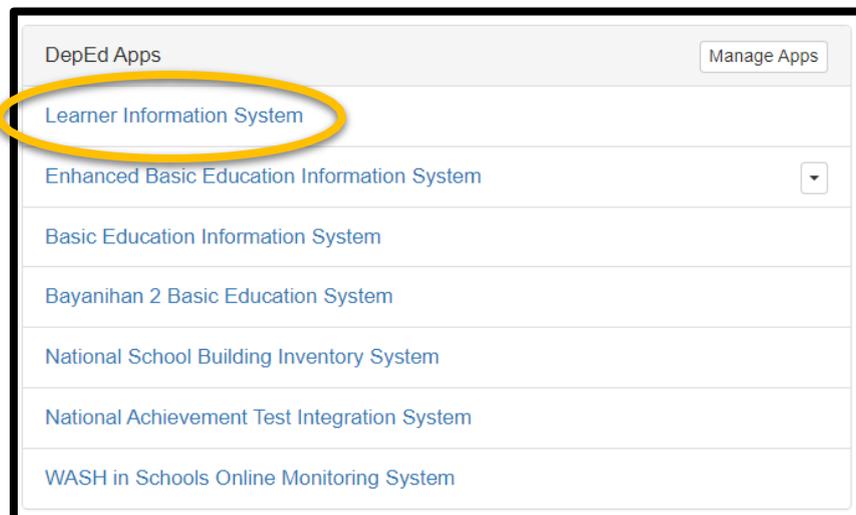
Password

Sign in

Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

- 2.) Once logged in, click the **Learner Information System** link.



DepEd Apps Manage Apps

Learner Information System

Enhanced Basic Education Information System

Basic Education Information System

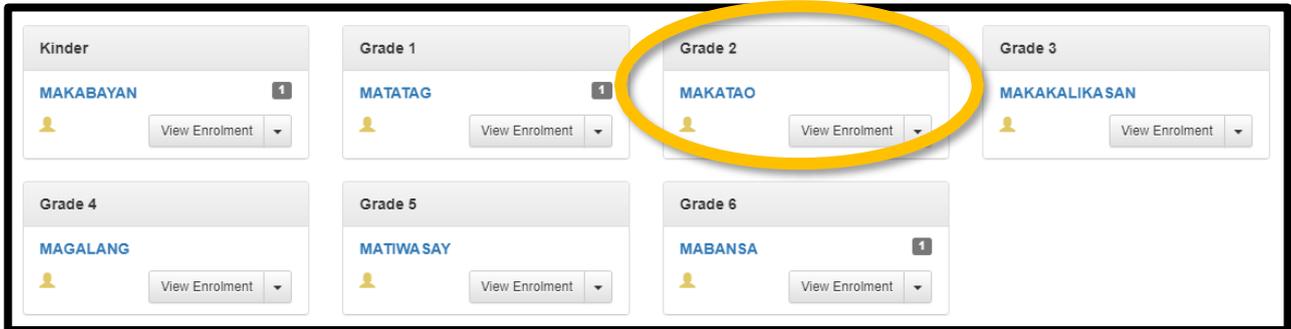
Bayanihan 2 Basic Education System

National School Building Inventory System

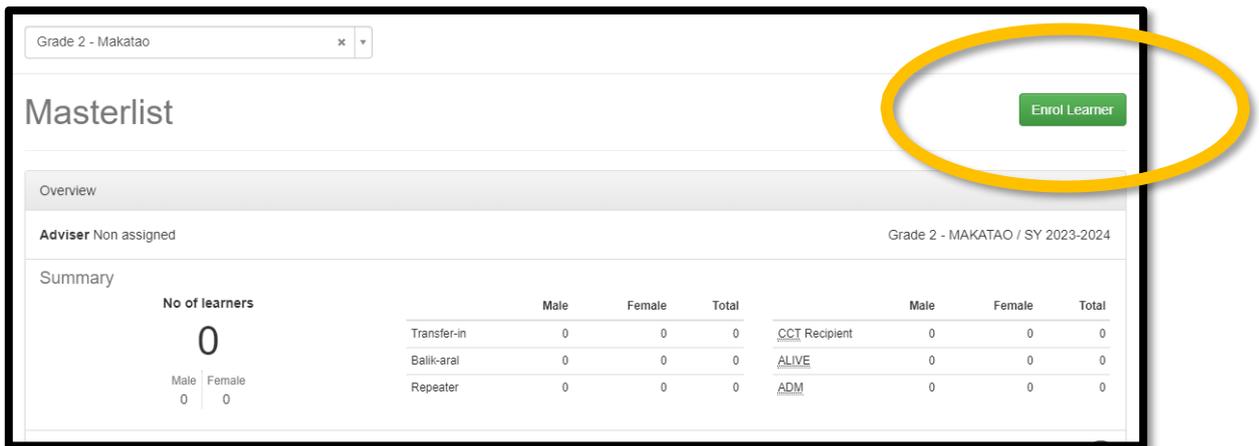
National Achievement Test Integration System

WASH in Schools Online Monitoring System

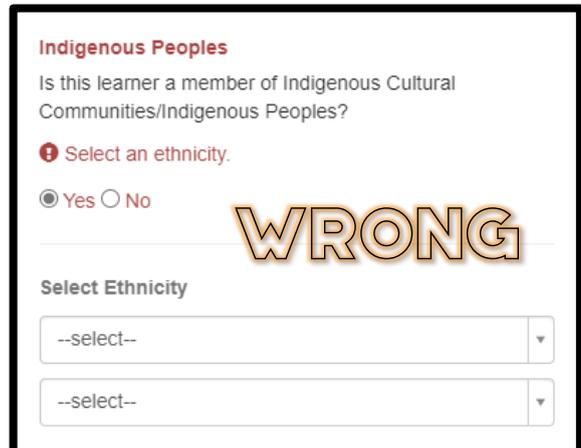
3.) Click the **"List of Classes"** link and select the Class of the learner to be enrolled.



4.) Click **"Enrol Learner"** button and follow enrollment procedure.



5.) Select the **"Indigenous Peoples"**. If **"YES"**, choose the correct Ethnicity of learner/s and If **"NO"**, the dropdown menu will automatically be disabled. An error message **"Select an ethnicity"** will be displayed once YES radio button was selected but no selected ethnicity.



6.) Click "**Enrol**" button. Once the learner is successfully enrolled, it shows the message "Learner enrolment saved".



7.) An icon will appear once the learner was tagged as IP and ethnicity has been selected.

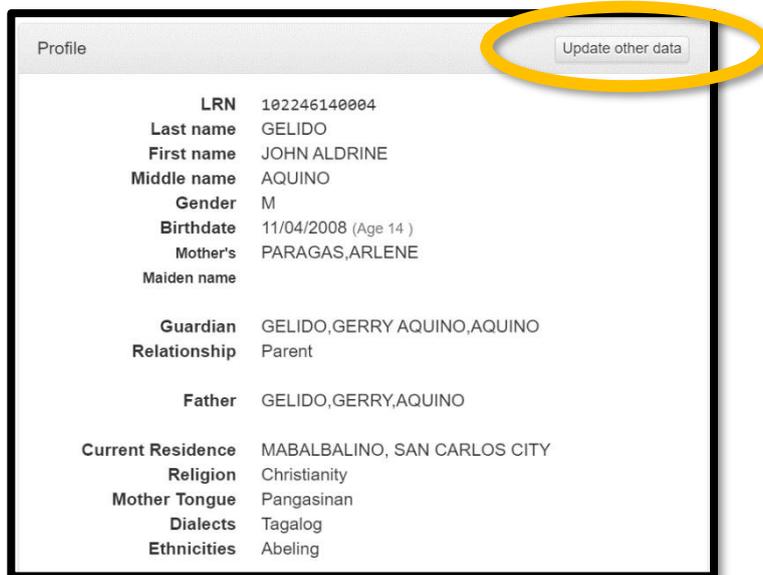


For updating Ethnicity of enrolled IP learner

1.) Click the **Profile** tab.



2.) Click **Update other Data** tab.

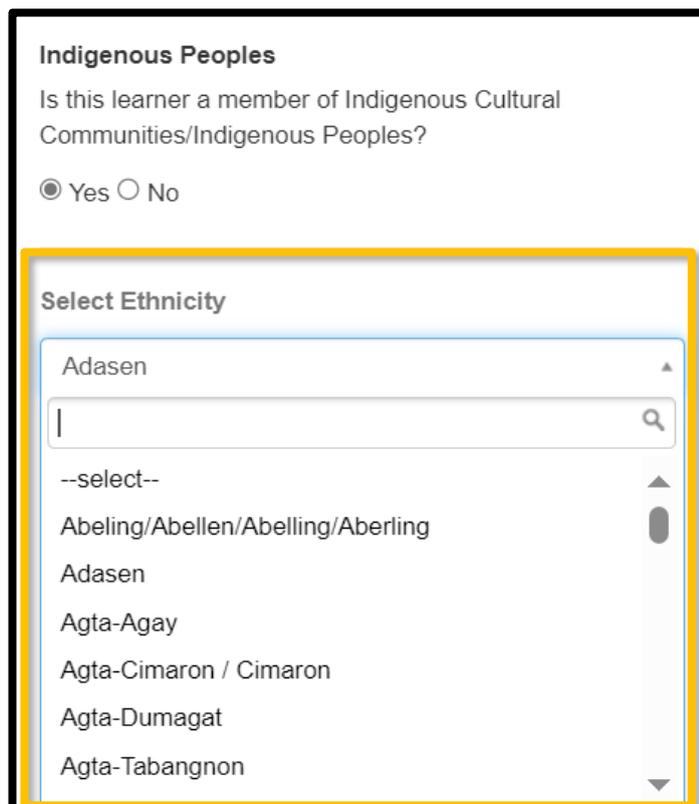


Profile

Update other data

LRN	102246140004
Last name	GELIDO
First name	JOHN ALDRINE
Middle name	AQUINO
Gender	M
Birthdate	11/04/2008 (Age 14)
Mother's Maiden name	PARAGAS,ARLENE
Guardian Relationship	GELIDO,GERRY AQUINO,AQUINO Parent
Father	GELIDO,GERRY,AQUINO
Current Residence	MABALBALINO, SAN CARLOS CITY
Religion	Christianity
Mother Tongue	Pangasinan
Dialects	Tagalog
Ethnicities	Abeling

3.) Choose the **correct ethnicity** from drop down menu.



Indigenous Peoples

Is this learner a member of Indigenous Cultural Communities/Indigenous Peoples?

Yes No

Select Ethnicity

Adasen

—select—

Abeling/Abellen/Abelling/Aberling

Adasen

Agta-Agay

Agta-Cimaron / Cimaron

Agta-Dumagat

Agta-Tabangnon

4.) Click **Save** button.

Special Educational Needs

Does this learner have Educational Needs?

Yes No

Classification/Type of Learner Special Educational Needs (LSEN)

-- Select --

Save

5.) The ethnicity of enrolled learner is now **updated**.

Enrolment						
#	Learner	Gender	Date of First Attendance	Status		
1	XXXXXXXXXX DELA CRUZ. JANE	F	08/29/23	 No status	Profile	