

NEW BOSY 2017-2018 FACILITIES

as of 13 July 2017

NEW BOSY 2017-2018 FACILITIES

As of 6 July 2017, the following facilities to encode learners for the **Beginning of School Year (BOSY) 2017-2018** are now available:

Enrolment from previous school year

Learner's Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
Retained/Dropped	Yes - Learner is considered a repeater	Yes - Must have passed PEPT or erroneously enroled last SY to proceed	Yes - Must have passed PEPT or been erroneously enroled last SY to proceed	Yes
Promoted	Yes - Must have been been erroneously enroled last SY to proceed	Yes - Learner is considered a promotee	Yes - Must have passed PEPT or been erroneously enroled last SY to proceed	Yes
Conditionally Promoted	Yes - Learner is considered a repeater	Yes - Learner is considered a promotee	No	No
Accelerated (EOSY)	Yes - Must have been been erroneously enroled last SY to proceed	Yes - Must have passed PEPT or been erroneously enroled last SY to proceed	Yes - Must have passed PEPT before proceeding	Yes
From ALS	Yes - Learner is considered a repeater	Yes - Must have passed PEPT/PVT before proceeding		Yes
From ALS to Grade 7	Yes - Learner is considered a repeater	Yes - Must have passed PEPT/PVT or A&E Elementary certificate before proceeding		Yes
From unaccredited international and private schools (within the Philippines)	Yes - Must have passed PEPT/PVT or A&E Elementary certificate before proceeding - Must have name of school and city in which it is based			Yes
From unaccredited schools abroad	Yes - Must have passed PEPT/PVT or A&E Elementary certificate before proceeding - Must have name of school and country in which it is based			Yes

New learner records

Learner's Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
From unaccredited international and private schools (within the Philippines)	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SDO approval			Yes - LRN automatically generated
From unaccredited schools abroad	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SDO approval			Yes - LRN automatically generated
From ALS, no formal schooling	Yes - Must have passed PEPT/PVT or A&E Elementary certificate before proceeding - Requires SDO approval			Yes - LRN automatically generated
From ALS to Grade 7	Yes - Must have passed PEPT/PVT or A&E Elementary certificate before proceeding - Must provide last school year attended - Requires SDO approval			No
New Entrant: Kinder	- Strict age check (must be at least aged 5 by 31 August) - LRN automatically generated; school head's approval required if name has non-alphabetic characters or has one character only			
New Entrant: Grade 1	No	Yes - Must have passed PEPT/PVT/KCEP before proceeding	No	Yes - LRN automatically generated

Enrolment gaps

Learner's Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
From unaccredited international and private schools (within the Philippines)	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SDO approval			Yes - LRN automatically generated
From unaccredited schools abroad	Yes - Must have passed PEPT/PVT before proceeding - Must provide last school year attended - Requires SDO approval			Yes - LRN automatically generated
From ALS, no formal schooling	Yes - Must have passed PEPT/PVT or A&E Elementary certificate before proceeding - Requires SDO approval			Yes - LRN automatically generated
From ALS to Grade 7	Yes - Must have passed PEPT/PVT or A&E Elementary certificate before proceeding - Must provide last school year attended - Requires SDO approval			No

A&E = Accreditation and Equivalency Test
KCEP = Kindergarten Catch-up Education Program
PVT = Philippine Validating Test

ALS = Alternative Learning System
LRN= Learner Reference Number
SDO = Schools Division Office

BOSY = Beginning of School Year
PEPT = Philippine Educational Placement Test

Additional facilities will be deployed in the next few weeks.
Please stay tuned for updates.

NEW BOSY 2017-2018 FACILITIES

As of 13 July 2017, the following facilities to encode learners for the **Beginning of School Year (BOSY) 2017-2018** are now available:

New learner records

Learner must be from a DepEd-accredited/-recognized school (public, private, SUC/LUC, international schools, schools abroad, and BRAC)

These rules apply when learner's last SY attended is the previous SY

*Receiving school must confirm previous school **had not encoded** the learner's records*

Previous Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
Grades 1 to 10	Yes - Learner is considered a repeater - Requires SDO approval	Yes - Learner is considered a promotee - Requires SDO approval	Yes - Must have passed PEPT before proceeding - Requires SDO approval	Yes - LRN automatically generated
Kinder	Yes - Learner is considered a repeater - Strict age check (must be at least aged 5 by 31 August)	Yes - Must have undergone KCEP before proceeding - LRN automatically generated	Yes - Must have passed PEPT before proceeding - Requires SDO approval	Yes - LRN automatically generated
Non-graded	Yes - Must have undergone SPED assessment before proceeding - Requires SDO approval			Yes - LRN automatically generated

Enrolment gaps

Learner must be from a DepEd-accredited/-recognized school (public, private, SUC/LUC, international schools, schools abroad, and BRAC)

These rules apply when learner's last SY attended is the past two years and earlier

Enrolment is automatically approved unless stated otherwise

Previous Enrolment History	Same grade?	Next grade?	Higher grade?	Non-graded?
Grades 1 to 10	Yes - Learner is considered a repeater - Requires SDO approval	Yes - Learner is considered a promotee - Requires SDO approval	Yes - Must have passed PEPT/PVT before proceeding - Requires SDO approval	Yes
Kinder	Yes - Learner is considered a repeater	Yes - Must have undergone KCEP before proceeding - Requires SDO approval	Yes - Must have passed PEPT/PVT before proceeding - Requires SDO approval	Yes
Non-graded	Yes - Must have undergone SPED assessment before proceeding - Requires SDO approval			Yes

A&E = Accreditation and Equivalency Test
LRN= Learner Reference Number
SDO = Schools Division Office

BOSY = Beginning of School Year
PEPT = Philippine Educational Placement Test
SPED = Special Education

KCEP = Kindergarten Catch-up Education Program
PVT = Philippine Validating Test

Additional facilities will be deployed in the next few weeks.
Please stay tuned for updates.

NEW BOSY 2017-2018 FACILITIES

Your school may run in the following scenarios when enrolling a learner with enrolment gaps in the LIS:

- The learner was officially enrolled in their previous school, but said school failed to encode the learner in the LIS.
- The learner may have attended a non-accredited school, whether in the Philippines or overseas.
- The learner had attended non-formal education and will be attending formal education this school year.

To be able to proceed with the enrolment, ensure to gather the learner's **most recent** enrolment history for your school to use as its basis for this SY's enrolment.

These enrolment gaps require SDO approval to proceed.

NEW BOSY 2017-2018 FACILITIES

Fill in the following information when selecting one of the following options in the **Reason** dropdown:

From accredited or recognized school/From ALS with formal school attendance

- Last school attended (School ID)
- Last school year attended
- Last grade level

From not accredited local school/From not accredited school abroad

- Last school year attended
- Certification/Accreditation/Equivalency Exam (PEPT/PVT)
- Reference no.

From ALS

- Certification (PEPT/PVT)/Accreditation/Equivalency Exam
- Reference no.

Schools must send to their SDO relevant learner documents (Form 137, PEPT, PVT, A&E, Kindergarten Certificate, etc.) to facilitate the approval of enrolment of learners with enrolment gaps.

To move a learner from non-graded to graded, your school must submit the learner's SPED assessment form for approval of SDO.

NEW BOSY 2017-2018 FACILITIES

What if the latest LIS record reflects a significant enrolment gap, but current documents can prove that the learner was physically enrolled in the school during the previous school years?

The learner shall no longer be required to submit a PEPT reference number or Kindergarten Certificate, provided the school submits to the SDO the appropriate documents that can prove the learner's attendance.

Leave the **Certification/Accreditation/Equivalency** dropdown to "-- select --". The LIS will successfully allow the learner to be enrolled in the school.

NEW BOSY 2017-2018 FACILITIES

What if the learner from an accredited or recognized school was tagged as promoted/conditionally promoted, and that their latest enrolment as inputted in the additional information required exactly matches their existing LIS records?

The school can successfully enrol the learner without being asked for further requirements, such as PEPT/PVT reference numbers.

This case creates an assumption that no enrolment activity ever occurred during the gap.

NEW BOSY 2017-2018 FACILITIES

What if the learner from an accredited or recognized school was tagged as No Longer in School/Dropped Out/Retained, and that their latest enrolment as inputted in the additional information required exactly matches their existing LIS records?

The school must provide documents to proceed.

Learners with No Longer in School, Dropped Out, and Retained statuses require proof of promotion/acceleration (PEPT, PVT or Kindergarten Certificate) and indicate them when enrolling the learner in the LIS.