Updating of 2nd Semester Status (SHS)

Please be advised of the following:

1. Learner with "No status" will be converted to "Completer" once the class is finalized. This will only apply if both semester has either "No Status" or "Completer" status.

   The Program Status will be automatically converted to "Regular".

1st semester	2nd semester	EOSY once finalized
Completer	No Status	Completer – Regular
Completer	Completer	Completer – Regular

2. Learner with "Incomplete" status either 1st or 2nd semester would require to update the 2nd semester status and Program Status.

To update the 2nd semester status of a SHS learner, here are the steps:

1. Go to LIS website http://lis.deped.gov.ph/ and login using your LIS user account.

Please sign in

Username

Password

Sign in

Forgot password?

For class advisers, request School Head or designated school system administrator to reset password. For school heads, request Division Planning Officer to reset password.

2. Once login, click the Learner Information System link.
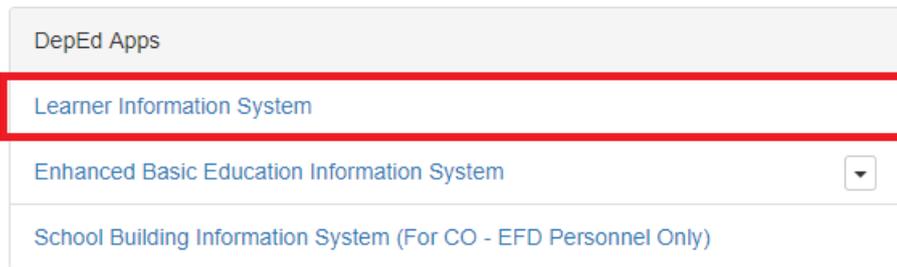
3. Click the Senior High School tab.
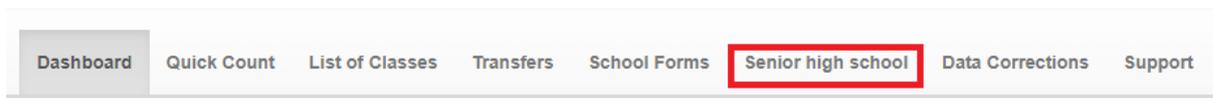
4. Under 2ⁿᵈ Semester, click the List of Classes.
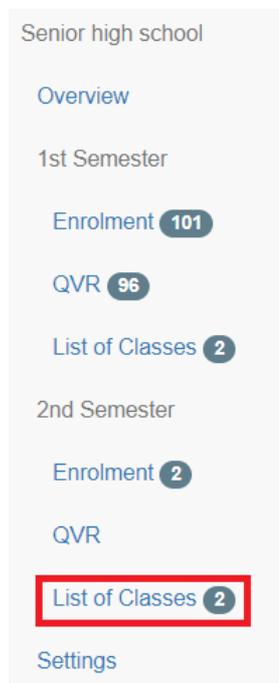
5. Search for the learner's class. Then, click the Enrolment link.

Academic Track General Academic Strand	12	TEST	1	0	1	Enrol Enrolment Edit	School Form ▾

6. Click the Update status button.

LRN	Name	Gender	Program	Class assignment	Status	Date of first attendance	
		M	General Academic Strand	Grade 12 TEST	No status	11/18/2017	View profile Update status

7. Under Status, select the learner's status for 2nd semester.

Status

No status ▾

No status
No longer in school
Completer
Incomplete

8. Under Program Status, click the learner's Program Status for this school year. Then, click the Update button.

Program status

○ Regular ● Irregular

Update

For Grade 12 learners, complete the following data fields (if applicable). These data fields will only appear if learner's status is Completer or Incomplete.

Back Subjects

National Certification Level Attained

Completed SHS into 2 years(Y/N)

○ Yes

○ No